

LOWER PIONEER VALLEY EDUCATIONAL CORPORATION

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MINUTES

Board of Directors' Meeting

July 8, 2024

1. The meeting was called to order by the President of the Corporation, Ms. Sarah Bowler. The meeting began at 6:05 p.m. The following were present:

Board of Directors: Ms. Catherine McDougal, Agawam
Ms. Kathleen Leydon, East Longmeadow
Ms. Sarah Bowler, Ludlow
Mr. Robert Stevenson, Southwick-Tolland-Granville Regional

LPVCollaborative: Mr. Alvin W. Morton, I, Executive Director
Ms. Anna Bishop, Director of Finance and Operations

2. A public forum was offered. There were no attendees and no public comment.
3. Ms. McDougal moved to approve the minutes of the February 28, 2024 Board of Director's meeting. Ms. Leydon seconded. Approved unanimously.
4. Ms. Bishop distributed the most current Balance Sheet information for the fiscal year ending June 30, 2024. She reported that the Collaborative and Corporation audits begin in August for the previous fiscal year and will keep the group apprised of the progress. The current bond has a balloon payment due in 2025 which will need to be refinanced.
5. Ms. Bishop reviewed the recently completed projects consisting of roofing and paving at the Brush Hill facility. Current projects include the employee parking lot on Shoemaker Lane in Agawam which is on schedule to be completed in September. The electric bus infrastructure project is estimated for completion in 6 weeks with electric busses to be put into service in October.

The group discussed constraints to expanding CTEC programs and as well as current enrollments. The Corporation generally meets three to four times per year and dates will be announced at the start of the school year.

6. A. For the annual election of officers, Ms. Bowler turned the meeting over to Mr. Morton for the purpose of nominations for President. Ms. Leydon moved to nominate Catherine McDougal. Mr. Stevenson seconded. Approved unanimously. Ms. McDougal accepted the position and Mr. Morton turned the meeting over to the new President.
B. For the position of Vice President, Ms. McDougal moved to nominate Kathleen Leydon. Ms. Bowler seconded. Approved unanimously. Ms. Leydon accepted the position.
C. For the position of Clerk, Ms. McDougal moved to nominate Robert Stevenson. Ms. Bowler seconded. Approved unanimously. Mr. Stevenson accepted the position.

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7. A. Ms. Bowler moved that the President of the Lower Pioneer Valley Educational Corporation be, and she hereby is authorized, empowered and directed on behalf of the Corporation, to negotiate, sign, seal, execute and deliver any and all leases, contracts, agreements, financial instruments, and other documents which are necessary in order to implement and carry out the vote taken by the Board of Directors of the Corporation from July 8, 2024 to June 30, 2025. Ms. Leydon seconded. Approved unanimously.
- B. Ms. Bowler moved that the Vice President of the Lower Pioneer Valley Educational Corporation be, and she hereby is authorized, empowered and directed on behalf of the Corporation, to sign, seal, execute, and deliver any and all contracts, agreements, and other documents which are necessary in order to implement and carry out any vote taken by the Board of Directors of the Corporation from July 8, 2024, to June 30, 2025. Ms. Leydon seconded. Approved unanimously.

Mr. Stevenson moved to adjourn the meeting. Ms. Bowler seconded. Approved unanimously. The meeting adjourned at 6:40 p.m.

(Date)

(Signature) , Clerk