



**MINUTES**  
**Board of Directors' Meeting**  
**JANUARY 24, 2024**

1. The meeting was called to order at 6:35 p.m. by the Vice Chairperson of the Board, Ms. Lisa Murray. The following were present:

Board of Directors:                    Mr. Albert J. Christopher, Agawam  
   Ms. Lisa Murray, Hampden-Wilbraham Regional  
   Ms. Erika Emmelmann, Southwick-Tolland-Granville Regional  
   Ms. Diana Coyne, West Springfield

Collaborative:                         Mr. Alvin W. Morton, I, Executive Director  
   Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There were no comments from the public.
3. Mr. Christopher moved to approve this evening's consent calendar items as presented. Ms. Coyne seconded. Approved unanimously.
4. A. Mr. Morton noted that information regarding the upcoming CTEC Open House was enclosed with specific attention to the new criminal justice program that is in its initial planning stages for opening in September, 2024.  
B. Two requests for travel authorization were enclosed this evening for review. Ms. Emmelmann moved to authorize staff and student participation in the State Leadership Conference for Business Professionals of America in Norwood, MA on March 2<sup>nd</sup> through 3<sup>rd</sup>, 2024, as presented. Ms. Emmelmann further moved to authorize the Director of Finance to participate in the MASBO Annual Institute in North Falmouth, MA, on May 14 through 17, 2024, as presented. Mr. Christopher seconded. Approved unanimously.
5. At 6:40 p.m. Ms. Emmelmann moved to enter into Executive Session to discuss strategy with respect to collective bargaining as an open meeting may have a detrimental effect on the bargaining position of the LPVEC and the chair so declares. Mr. Christopher seconded. On a roll call vote, the following voted YES: Ms. Emmelmann, Ms. Murray, Ms. Coyne, and Mr. Christopher.

Open Session resumed at 6:50 p.m.

6. A. Ms. Bishop reviewed current revenue and expenditure report distributed this evening noting nothing extraordinary to report.

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The group discussed enrollments and how to offer more services to support member districts.

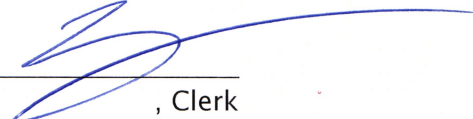
- B. Ms. Bishop presented the FY25 preliminary budget and reviewed each department noting any assumptions used in the development process or areas with significant changes. The proposed Criminal Justice Program will be subsidized by E & D the first year and then budgeted in FY26. The group discussed the financial impact on member districts if the LPVEC no longer accepted out-of-district students. The board would like to see how many OOD students are on a waiting list as opposed to member districts as well as the number of OOD applicants that were rejected.
  
- C. Ms. Bishop discussed the progress on the electric bus project as it relates to getting the infrastructure in place at each transportation facility. The project deadline is October 24. Ms. Bishop that the EPA is offering additional funding for which the Collaborative will be applying.

Mr. Morton noted that the Springfield Thunderbirds will be hosting an LPVEC Night where the Collaborative can showcase programs and recruit staff as well. A flyer was distributed as well as logo concepts that are being reviewed for the anticipated LPVEC re-branding.

Ms. Coyne moved to adjourn the meeting. Ms. Emmelmann seconded. On a roll call vote, the following voted YES: Ms. Emmelmann, Ms. Murray, Ms. Coyne, and Mr. Christopher. Approved unanimously. The meeting adjourned at 8:03 p.m.

5-22-24

(date)



, Clerk